

READINGTON TOWNSHIP BOARD OF EDUCATION
Holland Brook School Board of Education Meeting Room
Regular Meeting 5:00 p.m.
August 25, 2015

Minutes

Call to Order by Board President- – Open Public Meetings Act – Roll Call / Flag Salute

Cheryl Filler called the meeting to order at 5:04 and announced that the meeting was being held in compliance with the Open Public Meetings Act (NJSA 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat. Formal was taken.

Present: Christopher Allen, Wayne Doran, Ray Egbert, William Goodwin, Vincent Panico (5:41), Eric Zwerling (5:18), Laura Simon, Cheryl Filler

Also Present: Barbara Sargent, Superintendent, Steffi-Jo DeCasas, Business Administrator/
Board Secretary

Absent: Anna Shinn

EXECUTIVE SESSION 5:06 p.m.

Motion: Mr. Doran

Second: Mr. Goodwin

Vote: Carried

Motion to adopt the following Resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss a personnel legal matter for approximately 30 minutes at which time the Board expects to return to Public Session with possible action to be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, if is not presently known when such circumstances will exist.

RETURN FROM EXECUTIVE SESSION 5:16 P.M.

SUPERINTENDENT’S REPORT

- Ethics Training – Stacey Cherry, Attorney with the firm of Fogarty and Hara
- Technology Update - James Belske

- Wellness Week – Dr. Sargent provided a review and summary progress report. Dr. Sargent noted that the schools are in compliance with the wellness policy.
- Student Conduct Policy Committee – The committee lead by staff volunteer made recommendations for policy revision following its review.

OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

For members of the Readington Township School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic.

The portion of the meeting during which the public is invited shall be limited to sixty minutes and will be concluded by 11:00 p.m.

CORRESPONDENCE

- G.S. email
- J.H. email

ADMINISTRATIVE REPORTS

Motion to adopt 1.01

Motion: Mrs. Simon

Second: Mr. Egbert

Roll Call Vote: 7 yes
(Mr. Panico abstained)

- 1.01 Motion to acknowledge the Enrollment and Drill Reports for June 2015.

MINUTES

Motion to adopt 2.01

Motion: Mr. Doran

Second: Mrs. Simon

Roll Call Vote: 5 yes

(Mr. Egbert, Mr. Panico and Mr. Zwerling abstained)

- 2.01 Motion to approve the Minutes July 21, 2015

FINANCE/FACILITIES

Committee Report

Motion to adopt 3.01 – 3.07

Motion: Mrs. Simon

Second: Mr. Goodwin

Roll Call Vote: Carried -8 yes

(Mr. Goodwin voted No to 3.07)

- 3.01 Motion to approve the **Bill List** for the period from **July 23, 2015** through **August 26, 2015** for a total amount of **\$1,630,684.03**. (Attachment 3.01)

- 3.02 Motion to approve **District Travel Schedule August 25, 2015** for a total amount of **\$15,098.95**. (Attachment 3.02)

- 3.03 Motion to approve **Account Transfers** for **June 1, 2015** through **June 30, 2015** and **July 1, 2015** through **July 31, 2015**. (Attachment 3.03, 3.03a, 3.03b, 3.03c)

- 3.04 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: June 30, 2015 Pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of June 30, 2015 no budgetary line item account has

obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Steffi-Jo DeCasas, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as June 30, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending June 30, 2015. Attachment 3.03-3.03a

- 3.05 Motion to adopt a resolution for participation in joint transportation services with the Hunterdon County Educational Services Commission for the 2015-16 School Year.
- 3.06 Motion to approve the 2015-2016 bus routes. (Attachment 3.06)
- 3.07 Motion to authorize the disposal of Bus 10 and Bus 21 through a cooperative MCRESA sales agreement.

EDUCATION/TECHNOLOGY
Committee Report -

Motion to adopt 4.01 – 4.08

Motion: Mr. Doran

Second: Mr. Panico

Roll Call Vote: Carried -8 yes
(Mr. Allen abstained 4.04)

- 4.01 Motion to approve the submission of the completed School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2014-2015 school year, for Three Bridges, Whitehouse, Holland Brook and Readington Middle Schools.
- 4.02 Motion to approve The Southern Regional Institute and ETTC at Stockton University to provide training to the district Intervention and Referral Services (I&RS) teams on September 18, 2015 at a cost not to exceed \$1,800.

- 4.03 Motion to apply for and accept a volunteer grant in the amount of \$500 from ExxonMobil Foundation to be used for science supplies at Readington Middle School.
- 4.04 Motion to accept a donation from REF in the amount of \$5569.50, to be used to support a district-wide cultural education event.
- 4.05 Motion to approve the following Integrated Preschool students for the 2015-2016 school year:

Student ID Numbers:

583729	467629	644829
417929	765329	505728
516130		

- 4.06 Motion to approve the following transition and support services agreement from Princeton Child Development Institute for the 2015-2016 school year for student S-073 in the amount of \$38,850.00. This agreement is in effect from September 1, 2015 through December 31, 2015 - \$525.00 per diem for a total of 74 days.
- 4.07 Motion to adopt curriculum for Information Literacy/Grades K-8. Attachment 4.08
- 4.08 Motion to adopt curriculum for Technology/Grades K-8. Attachment 4.09

PERSONNEL
Committee Report

Motion to adopt 5.01 – 5.11

Motion: Mr. Doran

Second: Mr. Egbert

Roll Call Vote: Carried -8 yes

(Mr. Allan abstained 5.09 and Mr. Panico abstained 5.06)

- 5.01 Motion to accept the Superintendent's recommendation and approve the following **Substitute Teacher/Aide/Nurse** paid at the applicable substitute rates, in the Readington Township district, pending satisfactory completion of employment requirements.

Susan Conover	Kathleen Powick	Amy Williams
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- 5.02 Motion to approve Kristin Poroski and Paul Yunos as RMS Athletic Coordinators for the 2015-16 school year at a stipend of \$6,000 each as per RTEA agreement.

- 5.03 Motion to approve the following RMS coaching assignments for the 2015-16 school year:

SPORT	NAME	SALARY
FALL		
Boys Soccer A	David deVelder	\$4,500
Boys Soccer B	Jose Fernandez	\$3,800
Girls Soccer A	Michael Roosen	\$4,500
Girls Soccer B	Courtney Calamito	\$3,800
Field Hockey A	Blair Alber	\$4,500
Field Hockey B	Jennelle Barbiche-Dahler	\$3,800
Boys Cross Country	Ryan Newcamp	\$4,500
Girls Cross Country	Janet Howard	\$4,500
Volleyball A	Stephanie Wood	\$4,500
Volleyball B	Paul Yunos	\$3,800
WINTER		
Boys Basketball A	Robert Clymer	\$4,500
Boys Basketball B	Paul Yunos	\$3,800
Girls Basketball A	Jim Casertano	\$4,500
Girls Basketball B	Adam Connelly	\$3,800
Cheerleading A	Michelle Hoff	\$4,500
Cheerleading B	Courtney Calamito	\$3,800
Wrestling	Bruno Somma	\$4,500
Wrestling Assistant	David deVelder	\$3,800
SPRING		
Girls Lacrosse A	Stephanie Wood	\$4,500
Girls Lacrosse B	Jennelle Barbiche-Dahler	\$3,800
Boys Lacrosse A	Jim Casertano	\$4,500
Boys Lacrosse B	Adam Lillia	\$3,800
Baseball A	David deVelder	\$4,500
Baseball B	Paul Yunos	\$3,800
Softball	Ryan Newcamp	\$4,500
Track – Head Coach	Michael Roosen	\$4,500
Track – Assistant Coach	Kevin Meyer	\$3,800
Track – Assistant Coach	Janet Howard	\$3,800

*Salary as per RTEA agreement

- 5.04 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2015-2016 school year.

Meagan-Ashley Menza	Transfer from to	20-01-D2/aei 20-01-D2/aeg	RMS Science Grade 8 RMS Science Grade 6
Jessica Marczyk	Transfer from to	20-04-D2/ahy 20-04-02/ayi	WHS Teacher/Special Ed WHS Teacher/Grade 1
Jack Hasselbring	Transfer from to	20-02-D2/ahc 20-01-D2/agy	HBS Teacher/Band/Orchestra RMS Teacher/Orchestra
Lori Dribbon	Transfer from to	20-03-D2/axu 20-04-D2/axt 20-02-D2/ahc	(.6) TBS Teacher/Music (.4) WHS Teacher/Music HBS Teacher/Bank/Orchestra
Laurie Levesque	Transfer from to	20-02-D2/axs 20-04-D2/ahb 20-03-D2/axu 20-04-D2/axt	(.8) HBS Teacher/Music (.2) WHS Teacher/Music (.6) TBS Teacher/Music (.4) WHS Teacher/Music
Nicole Morelli	Create a new position	20-04-02/ayj	Teacher/Grade 2 (WHS)
Wesley Santo	Transfer from to	70-04-D5/apl 70-03-D5/apj	Custodian (RMS) Head Custodian (TBS)
Jeremy Wright	Create a new position	20-03-D2/ayk	Teacher/Grade 1 (TBS)

- 5.05 Motion to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Lisa Allen	Instructional Aide - WHS	June 30, 2015
Betsey Valenza	Teacher/French - RMS	July 28, 2015
Kyle Czepiga	Desktop Support	August 14, 2015
Christina Ydoate	Instructional Aide - RMS	August 25, 2015
Jacquelyn Carmeans	Teacher/Special Ed- RMS	October 12, 2015
Nancy Belick	Instructional Aide - RMS	August 31, 2015
Caitlin McAloon	Leave Replacement School Social Worker TBS	August 6, 2015

- 5.06 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Nicole Morelli (new position)	Teacher/Grade 2 (WHS) 20-04-02/ayj	\$53,280 B, step 1	09/01/2015 – 06/30/2016

Shakwana Etienne (Replacing Alfonsina Altomare)	Teacher/French (RMS) 20-01-D2/aff	\$54,300 B, Step 4	09/01/2015 – 06/30/16
Sandra Corbett (Replacing Ann Marie Ehler)	Teacher/Grade 2- (TBS) 20-03-D2/acu	\$58,990 M, Step 2	09/01/2015 – 06/30/2016
Pamela Phillips (Replacing Jonathan Lerner)	Teacher/Science (RMS) 20-01-D2/aei	\$55,390 B +15, Step 2	09/01/2015 – 06/30/2016
Alyssa Young (Replacing Christiane Darby)	Teacher/Chorus (RMS) 20-01-D2/agx	\$54,300 B, Step 3	09/01/2015 – 06/30/2016
Elissa Bowen (Replacing Laurie Levesque position)	20-02-D2/axs (.8) HBS Teacher/Music 20-04-D2/ahb (.2) WHS Teacher/Music	\$54,300 B, Step 4	09/01/2015 - 06/30/2016
Antonietta Astorina (replacing Beverly Okulicz)	Teacher/Special Education (WHS) 20-04-D2/ahy	\$53,280 B, Step 1	09/01/2015 – 6/30/2016
Jeremy Wright (new position)	Teacher/Grade 1 (TBS) 20-03-D2-ayk	\$53,280 B, Step 1	09/01/2015- 06/30/2016

5.07 Motion to accept the Superintendent's recommendation and approve the following Leave Replacement appointment:

Name	Position	Salary/Step	Effective Dates
Donna DeGrau	Gr. 5 Leave Replacement Teacher HBS 20-02-D2/abl	Substitute rate for first 20 consecutive days, BA Step 1 per diem thereafter	9/1/2015 – 10/12/2015
Anna Albano	Gr. 1 Leave Replacement Teacher WHS 20-04-D2/adl	Substitute rate for first 20 consecutive days, BA Step 1 per diem thereafter	9/1/2015- 11/30/15
Monica Rito	Enrichment G&T Leave Replacement Teacher WHS 20-04-D2/adq	Substitute rate for first 20 consecutive days, BA Step 1 per diem thereafter	9/1/2015 – 2/1/2016
Kaitlin Jones	Kindergarten Leave Replacement Teacher TBS 20-03-D2/axg	Substitute rate for first 20 consecutive days, BA Step 1 per diem thereafter	9/1/2015 - 11/16/15

MaryLou Gillikin	Gr. 1 Leave Replacement Teacher TBS 20-03-02/aci	Substitute rate for first 20 consecutive days, BA Step 1 per diem thereafter	9/1/15 – 12/21/15
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- 5.08 Motion to appoint Kimberly Hunkele as the bus aide for student S-197 for the 2015-2016 school year, one hour per day, 181 days, at an hourly rate of \$10.44, Step 2.
- 5.09 Motion to approve the Superintendent's recommendation and appoint Substitutes for the 2015-2016 school year as listed. (Attachment 5.09) (Was 5.09 posted on the agenda?)
- 5.10 Motion to accept the Superintendent's recommendation and approve the following additional teachers to participate in the 2015 Summer Teacher Academy Program.

Staff Member	Date	Teacher Academy Course	Stipend
Andrian, Alexes	7/14/2015	Self-Advocacy: Learning to Increase IEP Understanding	\$40
Placzankis, Jennifer	7/16/2015	Kindergarten Literacy	\$60
Rieche, Anne	7/21/2015	Promoting a Growth Mindset with your Students	\$60
Kalinich, Madeline	7/22/2015	Best Practices in Sustainability	\$40
Rickman, Sharon	7/22/2015	Best Practices in Sustainability	\$40
Vitale, Suzanne	7/22/2015	Best Practices in Sustainability	\$40
Vocke, Tiffany	7/22/2015	Best Practices in Sustainability	\$40
Mirsky, Shaina	8/6/2015	Book Study: In the Best Interest of Students	\$30
Rickman, Sharon	8/11/2015	Social Skills Seminar	\$60
MacDade, Kathryn	8/11/2015	Social Skills Seminar	\$60
Rickman, Sharon	8/12-13/2015	Effective Co-Teaching Practices	\$120
MacDade, Kathryn	8/12-13/2015	Effective Co-Teaching Practices	\$120
Meer, Elyse	8/12/2015	Guided Reading	\$40
Pieloch, Kristy	8/12/2015	Guided Reading	\$40
Placzankis, Jennifer	8/12/2015	Guided Reading	\$40
McGivney, Mary	8/25/2015	Media Mania	\$50
Poroski, Kristin	8/25/2015	Media Mania	\$50

5.11 Motion to compensate Carey-Ann Hendershot for 5 hours of Math Assessment administration and scoring at the RTEA extra pay contractual rate of \$30/hour.

5.12 Motion to approve the following resolution:

RESOLUTION

WHEREAS, an employee whose name is on file in the Board office was arrested, and as a result of that arrest was suspended with pay beginning on September 1, 2015; and

WHEREAS, the Board was notified that pursuant to this employee's arrest the employee is restricted from returning to employment in the Readington Township School District; and

WHEREAS, as a result of these restrictions on the employee the suspension with pay is rendered moot; and

WHEREAS, said employee has an individual employment contract with a sixty (60) days' notice provision; and

WHEREAS, the Superintendent has recommended that the Board invoke the sixty (60) days' notice provision to terminate said employee's individual employment contract; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby invokes the sixty (60) days' notice provision of the above referenced employee's individual employment contract; and

BE IT FURTHER RESOLVED that as a result of the restrictions placed on the employee as a result of the arrest, the employee cannot perform the duties of employment; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall provide the employee with notice of the Board's action as set forth in this Resolution forthwith.

COMMUNICATIONS

Committee Report

Motion to adopt 6.01

Motion: Mrs. Simon

Second: Mr. Doran

Roll Call Vote: Carried -8 yes

6.01 Motion to accept the Superintendent's recommendation to approve for second reading and adopt the following policy:

Policy 7423 Green Cleaning

UNFINISHED BUSINESS

NEW BUSINESS FROM BOARD

- Deadline for School Boards Association Convention
- Board Retreat -
- Mr. Doran felt an additional meeting should be held in the Fall requesting that the meetings be held the first and third week in November and also locate a meeting at the Three Bridges School.

OPEN TO THE PUBLIC

ADJOURNMENT

Motion to Adjourn at 7:09 p.m.

Motion: Mr. Panico

Second: Mr. Egbert

Vote: Carried

Respectfully submitted,

**Steffi-Jo DeCasas
Business Administrator/Board Secretary**